

IDEA Public Schools  
Carver Academy  
Floors Resurfacing

## I. Introduction

IDEA Public Schools is requesting proposals from qualified General Contractor Firms to work with IDEA Public Schools and the Architectural firm, Studio E Architecture • Interiors Inc. to provide construction services to remove, dispose and recycle the existing finish floor materials and to grind and polish the existing concrete slabs in addition resurface portions of rooms with a combination of luxury vinyl tile (LVT) and or vinyl composition tile (VCT) at the IDEA Carver Academy in San Antonio Texas. In addition, replacement of recessed mounted electrical convenience outlets (floor plugs) will be required.

It is the intent of IDEA Public Schools to open up this request for proposals (“RFP”) for the Floors Resurfacing Project modeling to any firm that meets the qualifications outlined in the minimum qualifications section of the Specifications.

Services that have been omitted from this RFP, which are clearly necessary for the completion of all work, shall be considered a requirement although not directly specified or called for in this proposal.

The project includes, but is not limited to, the following:

1. The removal, temporarily relocation and reinstallation of all existing furniture, equipment, learning resources, etc. to a suitable location as determined by the IDEA Carver Maintenance Supervisor and Principal of Operations and reinstall to it’s original location as the work progresses.
2. The removal and replacement of existing recessed mounted convenience outlets (floor plugs).
3. The removal of the existing finish floor and adhesives, disposal of and the recycling of demolished materials properly, examining, verifying and preparing the existing substrate conditions for a combination of polished concrete and luxury vinyl tile (LVT) and or vinyl composition tile (VCT). Grinding and polishing of the existing concrete slab and installing new rubber cove base to match the existing.

A mandatory pre-bid meeting and walk-through scheduled for interested firms will be held at the IDEA Carver Academy campus on **February 22, 2018 at 4:30 p.m.** unless otherwise noted and notified in writing.

## II. Invitation

- A. All RFP documents, including the selection criteria and selection will be available at the offices of Studio E Architecture•Interiors Inc., 116 Nova Mae Suite 3, San Antonio, Texas 78216.

For questions regarding this project, please contact Emily Rogers and Joaquin Escamilla at 210-733-5300 and [Emily@studio-e-design.com](mailto:Emily@studio-e-design.com) and [joaquin@studio-e-design.com](mailto:joaquin@studio-e-design.com). No others are to be contacted regarding this project.

- B. Bid Proposals, including but not limited to, Bid Bond, Performance Bond and insurances will be submitted no later **March 23, 2018 at 4:00 p.m.** at the IDEA Public Schools Headquarters, 12500 San Pedro Avenue, Suite 500, San Antonio, Texas 78216, Attention: Joe Vela (Director of Construction). Bid Proposals will be publically opened and recorded. Proposals not physically in the possession of IDEA Public Schools (fax Not Acceptable) by the time proposals are due will be given no further consideration.
- C. IDEA Public Schools expects to award the Contract to the firm whose proposal is in the best interest of IDEA Public Schools. No bid may be withdrawn for a period of sixty (60) days after the date set for the opening of said bid. IDEA Public Schools reserves the right to reject any and all bids and to waive any requirements herein.
- D. The RFP and its requirements will become binding on the Offerors awarded a contract, unless Offeror takes formal exception to an item or items, as directed in the section, "Proposal Requirements."
- E. From the time of receipt of this RFP until the awarding of the contract, Offerors are hereby cautioned to any attempt to circumvent the bidding process by contacting personnel at IDEA Public Schools and could result in the disqualification of the Offerors As noted above in Section II A, any questions Request-for-information (RFI) regarding this RFP should be directed via e-mail to Emily Rogers at [emily@studio-e-design.com](mailto:emily@studio-e-design.com) and Joaquin Escamilla at [joaquin@studio-e-design.com](mailto:joaquin@studio-e-design.com). RFI's will be answered by issue of Addenda to the list of Offerors registered with IDEA Public Schools. The last day for the receipt of questions will be April 16, 2018.

### III. Time Schedules

Pre-Bid Mandatory Meeting and Walk-Through: **February 22, 2018**, 4:30 p.m.

Bids Due: March 23, 2018 at 3:00 PM

Construction Start: June 1, 2018

Completion: August 4, 2018.